



**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

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WENDY L. WATANABE  
AUDITOR-CONTROLLER

July 10, 2013

TO: Mark J. Saladino  
Treasurer and Tax Collector

FROM: Wendy L. Watanabe  
Auditor-Controller

A handwritten signature in blue ink, reading "Wendy L. Watanabe", is written over the printed name and title.

SUBJECT: **TREASURER'S JUNE 10, 2013 CASH COUNT**

Pursuant to Government Code Sections 26920 and 26922, the accounts and records of the County Treasurer are examined each quarter. The first phase of these examinations is counting the Treasurer and Tax Collector's (TTC) teller and vault cash, and electronic transit/bus cards.

We conducted a surprise cash count as of the close of business on June 10, 2013. The teller cash, vault cash, and electronic transit/bus cards we counted agreed with TTC's records (see Attachment).

We thank TTC personnel for their cooperation; it resulted in a smooth and efficient cash count. Please call me if you have any questions, or your staff may contact Robert Smythe at (213) 253-0101.

WLW:RS:TK

Attachment

c: Audit Committee

**LOS ANGELES COUNTY TREASURER AND TAX COLLECTOR  
SCHEDULE OF COUNTED CASH  
AS OF THE CLOSE OF BUSINESS ON JUNE 10, 2013**

**TAX COLLECTOR – REGULAR REVOLVING FUND**

<u>Description</u>	<u>Per Review</u>	<u>Per TTC's Records</u>	<u>Overage (Shortage)</u>
Change fund Assignments:			
Teller #1	\$ 300.00	\$ 300.00	\$ 0.00
Teller #2	300.00	300.00	0.00
Teller #3	300.00	300.00	0.00
Teller #4	300.00	300.00	0.00
Teller #5	300.00	300.00	0.00
Teller #6	300.00	300.00	0.00
Teller #7	300.00	300.00	0.00
Teller #8	300.00	300.00	0.00
Total Change Fund	2,400.00	2,400.00	0.00
Cash on Hand	2,400.00	2,400.00	0.00
Receipts & Miscellaneous	0.00	0.00	0.00
<b>TOTAL</b>	<b>\$ 4,800.00</b>	<b>\$ 4,800.00</b>	<b>\$ 0.00</b>

**TREASURER AND TAX COLLECTOR'S CASH**

<u>Location/Description</u>	<u>Per Review</u>	<u>Per TTC's Records</u>	<u>Overage (Shortage)</u>
Vault Cash	\$ 4,196.50	\$ 4,196.50	\$ 0.00
Total Collections	132,429.27	132,429.27	0.00
<b>TOTAL</b>	<b>\$ 136,625.77</b>	<b>\$ 136,625.77</b>	<b>\$ 0.00</b>

**OTHER COLLECTIONS**

<b><u>Description</u></b>	<b><u>Per Review</u></b>	<b><u>Per TTC's Records</u></b>	<b><u>Overage (Shortage)</u></b>
Miscellaneous Collections	\$ 0.00	\$ 0.00	\$ 0.00
MTA Inventory: Transit Access Passes	<u>130.00</u>	<u>130.00</u>	<u>0.00</u>
<b>TOTAL</b>	<b><u>\$ 130.00</u></b>	<b><u>\$ 130.00</u></b>	<b><u>\$ 0.00</u></b>

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